



PROUDLY PRESENTED BY

Icon Water, Club Lime and the Canberra Outlet Centre

Nomination Pack

WHAT'S IN THIS PACK

About the Awards.....	1
Award Categories	2
Key Dates.....	2
Nomination Committee.....	2
Awards Luncheon	2
Nomination Process & Important Information.....	3
Submissions.....	3
Questions?	3
Nomination Form: Part One	4
Nomination Form: Part Two	5
Nomination Form: Part Three	6
Checklist	6

About the Awards

Since 2006, Lifeline Canberra has celebrated incredible women in the ACT and surrounding regions, through the annual *Women of Spirit Awards*.

The Awards recognise women who have triumphed over personal adversity and gone on to make a positive contribution to our community, while inspiring others to do the same.

Each year we ask members of the Canberra community to nominate an inspirational woman in their lives. We hold an elegant Awards luncheon to acknowledge nominees, finalists and to announce Award recipients.

The Awards have grown substantially over the last few years and are now bigger than ever before, with over 200 people in attendance. With the growth of the Awards, we are now able to reach more and more remarkable women.

Key Dates

ACTIVITY	DATE
Nominations open	Monday 6 May 2019
Nominations close	Friday 2 August 2019
Finalists notified	Wednesday 14 August 2019
Awards luncheon RSVPs close	Monday 26 August 2019
2019 Women of Spirit Awards luncheon	Wednesday 4 September 2019

Award Categories

Women of Spirit Award

The Women of Spirit Award honours women who, in overcoming personal adversity, have made a positive change in society and inspired others to make a difference in our community.

Rising Women of Spirit Award

The Rising Women of Spirit Award is assessed on the same criteria as the Women of Spirit Award however, it provides encouragement and recognition to women who have only recently overcome adversity and have not had a significant period of time to give back to the community - yet have still achieved amazing outcomes.

Nomination Committee

When nominations close, the Nomination Committee will review and consider all nominations to create a shortlist of finalists, and decide on the Award recipients for each category. The 2019 Nomination Committee comprises of the following members:

- Ms Gillian Adamson
- Mr Arran Curll
- Ms Peta-Lee Jeffries
- Mrs Lucinda Chaos Icon Water
- Yvonne Anthoney (recipient of WOS 2018)

Awards Luncheon

The 2019 Women of Spirit Awards luncheon will be held on Wednesday, 4 September at the National Gallery of Australia, from 12pm to 2pm. Finalists receive a complimentary ticket to the Awards luncheon. Additional tickets can be purchased for friends and family for now by emailing events@act.lifeline.org.au please note, bookings are essential.

Nomination Process & Important Information

Please ensure you read the below information before making a nomination.

Please note, the nominee must consent to being nominated and they are required to sign this form. You will be required to submit a photograph of the nominee as part of the nomination (please attach to email when submitting this form).

You will be required to provide contact details of two people who know the nominee and consent to be a referee. Referees may be contacted by the Nomination Committee to provide a reference for the nominee.

Lifeline Canberra will contact nominees and their nominators via email when finalists have been determined.

Terms & Conditions

The Lifeline Canberra Women of Spirit Awards are open to residents of the ACT and surrounding region. An individual cannot nominate herself.

Information and photographs submitted in the nomination process may be used by Lifeline Canberra for promotional purposes, including but not limited to, event advertising, presentations at the Awards luncheon, post-event publicity and future Women of Spirit Award events and promotion.

Nominations must be completed and submitted to Lifeline Canberra by no later than 5pm Thursday, 8 August 2019.

Nominations are considered complete when all parts of the nomination form are completed in full, either electronically or in blue or black pen (no pencil), and the nominee's photo is submitted.

Nominations must be completed on the official nomination form. No attachments will be considered.

The role of the Nomination Committee is to review and consider all nominations in light of the guidelines and criteria and to select finalists and Award recipients for each category. The Nomination Committee's decision is final and no correspondence will be entered into in respect to the decision.

Submissions

Please submit your completed nomination form, along with a photo of the nominee to Lifeline Canberra by email or post, by no later than 5pm Thursday 8 August 2019.

Email	Post
events@act.lifeline.org.au	Lifeline Canberra
<i>Subject:</i> Women of Spirit Awards Nomination	Attn: Events GPO Box 583, Canberra City ACT 2601

Questions?

If you have any questions or would like to discuss a nomination, please contact our friendly team on 02 6171 6300 or via email events@act.lifeline.org.au.

Nomination Form: Part One

Category

Rising Women of Spirit Award

Women of Spirit Award

Contact details

Nominee

Name _____ Phone _____

Postal address _____

Email address _____

Nominator

Name _____ Phone _____

Email address _____

Referee One

Name _____ Phone _____

Email address _____

Referee Two

Name _____ Phone _____

Email address _____

Nomination Form: Part Two

Reasons for nomination

Please address the following criteria in **400 words** or less.

- The challenges the nominee has overcome.
- The nominee's achievements and contribution to the community.
- How the nominee inspires others.

Nomination Form: Part Three

Declaration

Nominee

I have read and agree to the 2019 Lifeline Canberra Women of Spirit Awards Terms and Conditions as outlined on page 3 of this pack. I consent to this nomination. The information provided in this form is true and correct to my knowledge.

Signature _____

Date _____

Nominator

I have read and agree to the 2019 Lifeline Canberra Women of Spirit Awards Terms and Conditions as outlined on page 3 of this pack. I have the nominee's consent to make this nomination. The information provided in this form is true and correct to my knowledge.

Signature _____

Date _____

PLEASE NOTE: If you're experiencing difficulties using the electronic signature, please print to sign this page.

Checklist

Prior to submission, please review the below checklist to ensure your nomination is complete.

- Category selected
- Contact details completed
- Reasons for nomination completed
- Declarations signed
- Photo of nominee attached